

## PRESCHOOL WAITING LIST

Please complete the details overleaf to place your child's name on the waiting list for enrolment in the preschool program when she/he is eligible, as outlined in the DECD Preschool Enrolment Policy.

You will be notified if a place is available prior to your child's anticipated commencement date; you will then be asked to complete a Preschool Enrolment Form.

The number of vacancies available at each intake depends on the preschool's physical capacity and the number of children leaving to go to school and therefore will vary at each intake.

### INFORMATION PRIVACY STATEMENT

The Department for Education and Child Development (DECD) is committed to respecting the confidentiality of information provided by children/students and parents, for example, information requested on child/student enrolment forms.

The information requested in this form is to enable the site and DECD Regional Office to manage projected enrolments.

The information provided on the waiting list form is stored securely in local school/preschool and DECD databases. The disclosure of personal information held by Government is regulated by the information privacy principles (see reference above). Unless required to do so by a law of the State or Australian Government, as permitted by the information privacy principles or in accordance with the information sharing guidelines (see below), DECD will not otherwise disclose the information to others without your consent.

### INFORMATION SHARING STATEMENT

There will be occasions where sharing information with others outside this site will be important to your child's child care placement. In these circumstances, DECD follows the SA Government's *Information Sharing: Guidelines for promoting the safety and wellbeing of children, young people and families (ISG)*. [www.qcyp.sa.gov.au](http://www.qcyp.sa.gov.au)

Under the ISG your consent for the sharing of personal information about your child will be sought and respected in all situations unless:

- it is unsafe / impossible to gain consent or consent has been refused and
- without information being shared, a child or children will be at increased risk of serious harm.

## HOLDFAST PARTNERSHIP OF PRESCHOOLS

### Baden Pattinson Kindergarten

Crn Alison St & Kibby Avenue GLENELG NORTH

### Dover Kindergarten

37 Broadway SOUTH BRIGHTON

### Oaklands Estate Kindergarten

16 Pethick Terrace MARION

### Somerton Park Kindergarten

3 Grantham Road SOMERTON PARK

### Ballara Park Kindergarten

9 Ormonde Avenue WARRADALE

### Dunbar Terrace Kindergarten

38B Dunbar Terrace GLENELG NORTH

### Seacliff Community Kindergarten

47 Kauri Parade SEACLIFF

### Warradale Kindergarten

Crn Cairns Avenue & Wyndham St WARRADALE

**Please Note:** You need only complete one waitlist form for any kindergarten within the Holdfast Partnership. Your preference will be taken into account when places are allocated.

Other kindergarten's in the local area, but who are not in the Holdfast Partnership include Ascot Park Kindergarten, Darlington Children's Centre, Forbes Children's Centre, Mitchell Park Kindergarten, Netley Kindergarten and Seaview Downs Kindergarten. Families will need to make contact with these sites individually.

### Priority of Access

Kindergarten enrolments vary over time. At times a district or individual kindergarten may incur an increase in enrolment numbers. Clear guidelines on enrolment availability are necessary when Kindergartens have high numbers of children. An enrolment and priority of access policy will need to be implemented when numbers of children exceed the recommendations outlined such as floor space, facilities and staff ratios. Each site has a limit on the number of children that can attend at any one time.

The priority of access policy intentions are that:

- the administration of enrolments is **fair** and **equitable**
- the **safety** of children and the **quality** of education is maintained at all times (appropriate staff/child ratios)
- members of the **local community** have priority of access to **their local Kindergarten**.

The following criteria have been formulated to determine the children with priority for any vacancy at a Holdfast Kindergarten.

1. **a. Children who have a residential address within the priority catchment with disadvantage**  
**b. Children who have a residential address in the priority catchment**
2. **Siblings who have previously attended the kindergarten**
3. **Children who are cared for by a family day care provider, childcare or carer within the designated area**
4. **Other children (children can be placed on a waiting list at any kindy of their choice)**

